



## HYSA NON-PLAYER REGISTRATION PROCEDURES

Rev. 7/09

Effective immediately, ALL Coaches will be registered directly with the Hawaii State Association (HYSA). All "Non-players" - (coach, assistant coach, youth coach, team managers, club administrators, league officials, etc.) who have contact with players, must complete the current Hawaii Youth Soccer Association Volunteer Disclosure and Membership Form (rev. 7/09) (available at *www.hawaiisoccer.com* under forms). Form must be legible and completely filled--incomplete forms will be returned. **A risk management check will be completed for all individuals submitting a Volunteer Disclosure and Membership form. You are cleared when the pass is issued to you. Registration of coaches and risk management checks are now the responsibility of the State and will not be completed at the league level. League Registrars will no longer accept nonplayer registrations. Player Registrations should be processed through your league of registration. Please be sure to include the coaches' names on the team roster when submitting to your league.**

To learn how to obtain a Risk Management/Coaching pass, [click here](#).

Please allow ample time for processing of pass. **SUBMIT EARLY** to avoid problems