

HYSA/OahuLeague Game Roster Printing Instructions

The following are the instructions for the printing the **Gaming Roster Form**

1) To print the Rosters you must have a Team Manager or Head Coach or Assistant Coach account

a) To set up your account

- i) Log in using your Team Manager, Head Coach or Assistant Coach Account established on the Affinity Soccer system (www.hysa.affinitysoccer.com)
- ii) If you do not have an account please contact your Club Registrar or Technical Support to set up

b) Printing the Gaming Roster

- i) **Go to:** www.hysa.affinitysoccer.com
- ii) Login
- iii) In the **Tournament Applications/ Gaming Scoring** area find your respective team.
- iv) On the right hand side **Click** the **Schedules/Game Scoring** link.
- v) The schedule will appear for the respective Team
 - (1) **The Game Roster Print button will only appear 4 calendar days prior to the game.**
 - (2) **Click** on the **Print Roster Button** to print the Game Roster for the upcoming Game.
 - (3) **The system will display a window with the Game Roster.**
 - (4) This will open up a PDF window from which you may print the Game Roster forms.
 - (5) NOTE: These game cards will have both team rosters listed and are specific to that game only.

2) Game Roster Instruction

- a) Check to make sure that all of the players are on the Roster.
- b) If you did not update the Jersey numbers on the system, write in all the player Jersey numbers.
- c) If the listed coach will not be coaching the team for the respective game, write in the coach for that game.
- d) If the Team Manager listed will not be at the game write in the attending Team Manager's Name ID# and Phone Number.
- e) Be sure to bring 2 completed rosters to the game and give one each to the referee and the opponent's coach.

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