

**Minutes of September 5, 2018**

**Call to order** – by VP Trifonovitch @ 7:10 pm after a quorum was established

**Present:** C. Fisher, S. Hopeau, K. Kane (Secretary), S. Keopuhiwa, M. Lefebvre, M. Pinacate, J. Sasiadek, K. Shimamoto, M. Simafranca, W. Shipley, & S. Yamaguchi (Staff),

**Via Phone:** T. Inouye

**Excused/Absent:** None

**Guests present** were: J. Agpalsa (Nemesis SA), M. Beauchemin (Ballistic), E. Cournede (HSC Bulls), S. Davis (Nemesis SA), J. Gayton (LJSA), M. “Fudge” Kozuki (HI Slammers FC), D. Lortrakul (HSC Bulls), L. Magallanes (Nemesis SA), S. Richardson (HRSC), S. Rodi (HI Slammers FC), R. Kakugawa (HYSA RM Coordinator), J. Piper (Attorney), D. Nagaji (OL Assignor), M. Takara (LAA & OL Registrar)

**Approval of Minutes** – motion to approve by Director Simafranca & 2<sup>nd</sup> by Director Shipley minutes of 7/2/18 meeting, motion approved as presented with no objections nor abstentions

**Correspondence Received/Sent** –none

**Announcements** –Congratulations to the 2018/2019 Oahu League BOD! Chris Fisher, Sheryl Hopeau, Todd Inouye, David Kawika Kane, Scott Keopuhiwa, Mael Lefebvre, Michelle Pinacate, James Sasiadek, Kurt Shimamoto, William Shipley, Michelle Simafranca & David Trifonovitch, Thanksgiving Tournament hosted by Hawaii Rush SC from Friday, 11/23/18 through Sunday, 11/25/18 for 6U – 14U

### Reports

- Accountant – distributed via email & at meeting, August 2018 Financial: YTD Total Revenue: \$199,051.50, YTD Total Operating Expenses: \$45,542.54, YTD Net Income from Operations: \$153,508.96; July 2018 Financial: Previous 30 Days Total Revenue: \$8,068.96, Previous 30 Days Total Operating Expenses: \$11,872.57, Net Income from Operations: **(\$3,803.61)**
- Assignor – no report, no games in August due to Hurricane Lane
- Discipline – distributed via email
- Forfeits & Appeals – distributed via email
- Protocol – no report
- Registrar – distributed via email, report for July Count 183 - Total players, total teams to date – 17 August Count 2489 – Total players, total teams to date – 276; 11 DR, 2 Trans, 29 Movements, 291 hard player passes
- State Representative – August Meeting held 8/28/18, main item: motion made & passed was on an update to the coaching education policy, sanctioned events: Aloha International Cup tournament hosted by Leahi SC from 7/11-7/14/19; Surf College ID Camp from 3/8 – 3/10/19 hosted by Surf HI SC, Thanksgiving Tournament hosted by Hawaii Rush SC from 11/23 – 11/25/18

### Old Business

- Host a meeting with HYSA Leagues: Kauai, Maui, Big Island & Oahu
  - Date TBD – tabled
- Club Pass Policy – tabled
- Rules Change – CP Policy – tabled
- New to OL Meeting – tabled

### New Business

- *Guest Speaker & Attorney Jeff Piper shared with the board where we were before OL became a 501c3 organization and where we are now, why OL sought legal counsel regarding the 501c3 status, the league thought we were 501c3 when in fact we were not; Jeff Piper, Phil Neddo & William Shipley were instrumental in getting us to where we are today in regards to the 501c3 status; we also sought outside consultants in Joe Cummings & Hank Steinbrecher as the board went on a mini “retreat” to revise our bylaws; we want to thank & acknowledge Paul Shimamoto for chairing the Bylaws committee as he put in a lot of time & effort to get it done; our board was too large with 28 board members, some of the provisions in the old bylaws was not being followed, we are here for the league, not for our own clubs; the league should contemplate on hiring a Executive Director or President/CEO to run the day-to-day operations of the league, as a 501c3 organization, we are a charity, we need to follow the appropriate rules, IRS will be watching us, the attorney general’s office will be watching us, the AG is the agency in charge of general oversight with charities, as a membership organization, the membership can also keep us accountable, at some point we should have a board training session, have a list of things you might want to do with policies, nominate officers, focus on the big issues, not on weeds, get the right people in the right position, all board members have a one year term. Jeff went over the nomination and voting process, the Governance & Nominations & Elections committee should be combined, committees are formed by the board by the majority, formalize charters to the committees, have something basic, have the committees form the charters, Jeff has templates of different charters, make the priority to find that ED and how do we fund that position? The EC can have five board members.*
- *Questions: Does the committee have to be made up of board members? Depends on what the committee does – Executive Committee – need to be board members as they make decisions on behalf of the whole board, Advisory Committee (fundraising or committees that make recommendations to the board) need not be a board member, a mix of both board & non-board is considered an advisory committee; Do officers have more power than the regular board members? Officers are empowered to act on behalf of the whole board, they have more rights to act on behalf of the whole board.*
- *Side Note prior to Election of Officers: Sean Richardson mentioned that the Oahu League purchased the laptop for the league for use at Waipio SC, along with the Wifi*
- *Election of Officers –*
  - *Chairman – William Shipley*
  - *Vice Chairman – David Trifonovitch*
  - *Treasurer – Michelle Pinacate*
  - *Secretary – Michelle Simafranca*
  - *Fifth Executive Committee Member – James Sasiadek*
  - *Motion to accept the officers as selected; 11 Yes, no objections, 1 abstention*
- *Sean Richardson volunteered to participate in OL board meetings*
- *Guest Speaker – Robin Kakugawa HYSA Risk Management Coordinator*
  - *Discussed the concussion & sex abuse awareness trainings in order to be Risk Managed for 2018/2019; HYSA asks that everyone undergo the same training HYSA recommends; as of today, we have issued 400 new passes, many of which was last minute, 9 out of 10, the SSN is missing so RM’s are not complete, concussion is done annually, SAPT is good every two years; league registrars, Robin & ED Keopuhiwa for HYSA can verify your certificates; Director Keopuhiwa stated that we are required by law to have the concussion & sex abuse training, OL BOD should also be required to have their RM clearance; Oahu League mentors, if we have, also need to be Risk Managed, Director Keopuhiwa thanked Robin for her volunteer work!*
- *Waialae Iki Fields for Practice – practice & games on Sundays; C&C wants to deal with a representative of the organization instead of several teams calling in for permit requests; ES Yamaguchi has been the OL representative for WI, Vice Chair Trifonovitch asked to send out an email asking who is interested in practicing at WI; Guest Manny Courneade submitted a map to Vice Chair Trifonovitch; ES Yamaguchi & Vice Chair Trifonovitch was at the user meeting for WI and they mentioned that for safety, teams that practice at WI should be 12U & older; Guest Donna Lortrakul was also present at the user meeting; ES Yamaguchi also mentioned that HSC Bulls*

*have been the OL coordinator at WI to be the eyes and ears in case something comes up or if there are any issues*

- *2018 Fall Season Coaches' Meeting – 64 in attendance*
- *Make Up Games for Hurricane Lane – Vice Chair Trifonovitch suggested coaches referee the 4AS games, home team manages the game, 2<sup>nd</sup> by Chair Shipley; Discussion: make the terminology “manages the game” instead of calling them “referees”; Director Shimamoto concerned about the crowd control; can a referee or board member monitor the 4AS games? Motion withdrawn. New motion made by Chair Shipley that we suspend the assignments of officials for the 4AS Games for the rest of the Fall season; 2<sup>nd</sup> by Director Inouye; Motion passed with 10 Yes, 2 No and 0 abstentions; Chair Shipley will draft the email to send out*
- *Referee shortage – 16 games without officials last weekend, all teams/clubs without referees will receive a refund after the completion of 2018 Fall Season*
- *Seasonal Fees – Winter Season: Chair Shipley motioned to drop the fees by \$50 for 7AS & 9AS & \$25 for 4AS – 2<sup>nd</sup> by Vice Chair Trifonovitch; Discussion: we gave a credit in the spring season for the older teams so we are going to credit the younger teams for Winter; motion passed with 9 Yes, 2 No, 1 Abstention-*
  - *Winter Season 2018/2019 Fees*
    - *4AS - \$225*
    - *7AS - \$450*
    - *9AS - \$550*
- *Spring Season Fees – tabled*
- *Distribution of Information for all clubs & teams: - tabled*
  - *Coaches' Meetings*
  - *Email via Constant Contact*
  - *Email via Affinity*
  - *Email via Executive Secretary*
- *Rules*
  - *Girls on Boy's teams for 4AS – tabled*
- *Committee Members for:*
  - *Disciplinary – Sheryl Hopeau, Kawika Kane, Kurt Shimamoto, Mael Lefebvre, Chris Fisher & James Sasiadek (have them elect their own chair) – motion made & 2<sup>nd</sup> to approve the members of the DC so named, no objections, nor abstentions*
  - *Competition – Michelle Simafranca, Todd Inouye, Mael Lefebvre, Michelle Pinacate, Scott Keopuhiwa – motion made & 2<sup>nd</sup> to approve the members of the CC so named, no objections nor abstentions*
  - *Nominations, Elections & Governance Committee – table until next meeting, governance committee think about the BIG picture, fiscal*
- *Meeting Location for 2019 – tabled*
- *Registration Dates & Deadlines – tabled*
- *As Developed in Meeting*

**Executive Session – none**

*Motion to adjourn @ 9:49pm*

*Respectfully submitted:*

*Sayoko Yamaguchi (OL Executive Secretary)*